

Bracken Allen

(801) 803-8941

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Education

Skyline High School, Salt Lake City, Utah

2018-2022

- GPA 3.97 unweighted
- International Baccalaureate Diploma

2022

Brigham Young University, Provo, Utah

- Major: Neuroscience (Pre-medical)
- Minor: Mandarin Chinese

2022-Present

Experience

- Customer Service Representative
BYU Purchasing and Travel-Provo, UT / August 2025 to Present
 - Answering and directing Phone calls
 - Assisting Customers with resolving problems and meeting unique needs
- Certified Nursing Assistant (CNA)
Orem Rehabilitation and Skilled Nursing-Orem, UT / March 2025 to December 2025
 - Provided compassionate and personalized care to dozens of patients, ensuring their comfort and well-being
 - Assisted with daily activities such as bathing, dressing, grooming, and feeding
 - Monitored vital signs including blood pressure, pulse rate, temperature, and oxygen levels
 - Responded promptly to patient calls for assistance and provided immediate support as needed
- Full Time Missionary
The Church of Jesus Christ of Latter-day Saints-Manchester, United Kingdom / January 2023 to January 2025
 - Tasked with managing my own schedule and ensuring that day-to-day operations were run efficiently
 - Lead several teams of people
 - Often led in positions using Mandarin Chinese
 - Led in training over large groups of both inexperienced and experienced peers

Community Service

- Food Care Coalition 2025-Present
 - Served food for those who came in for meals and directed services
- Adopt a Grandparent 2025-Present
 - Visited and played games with older individuals at care homes

Certifications

- Certificate of Biliteracy (from the state of Utah) 2022
- Nursing Assistant Certification 2025
- CPR Certification 2025

Languages

- English - Native Speaker
- Mandarin Chinese - Advanced proficiency

Extra Curriculars/Hobbies

- Sewing/Embroidery
- Personal Fitness/Gym