



Celeste Chavarri

PSYCHOLOGY MAJOR

Seeking experiences that will help me build character and become proficient in working with people and being able to provide what they need. I take pride in my work and strive to perform with excellence. I love the learning experience and I always try and do my best, I like to keep going even though it may seem impossible.

• **CONTACT**

Phone: 385-301-4710

Email: mchava09@byu.edu

Address: 1829 W 90 S Provo, Utah

• **EDUCATION**

Brigham Young University

Psychology Major

2021- Present

Courses Taken

- Psych 307
- Psych 308
- Psych 342
- Psych 375
- Psych 380

• **LANGUAGES**

Spanish Native

English Advanced

Korean Basic

Portuguese Basic

• **SKILLS**

- Team player
- Problem Solver
- Organization
- Quick learning
- Detail-oriented
- Critical thinking
- Time management
- Punctuality

WORKING EXPERIENCE

Utah State Hospital Volunteer Youth Program

February 2024-Present

- Set up all the materials for the different activities we have weekly
- Provide a safe environment for teenagers between 10-16 years old.
- Create a bond with the kids and make them feel comfortable and loved.
- Come up with ideas for the following activities where kids can improve their self-confidence and boost their self-esteem.

BYU Planning Facilities Interior Design Intern

April 2023-Present

- Assist my designer with anything she needs like filling out forms, drawing floor plans on CET, and creating BLUEBEAM sessions for signing confidential documents.
- Go to meetings and help our clients with picking up finishes for the chairs or work surfaces.
- Send emails to different companies for quotes, fabric samples, etc.
- Go site verifying and take measurements of the space that we need to remodel.
- Run errands like going to SURPLUS or getting some materials for the projects.
- Work closely with CET, Excel, Word, Outlook, Bluebeam, Database, etc.

MTC Custodial Team leader

October 2019-January 2023

- Training the new team members and assigning them a specific area to be in charge of.
- Set up for the annual MTC conference with general authorities, Christmas, and Thanksgiving.
- Work under pressure and ahead of time in order to complete everything.
- Work head-to-head with missionaries and help them with anything they might need throughout the day.
- Supervise that everything has been completed successfully.

Faculty Center at BYU Receptionist-Front desk

August 2022-November 2022

- Answer the phone and help the faculty members with their needs.
- Redact and reply to emails concerning faculty events and their participants.
- Dive into the database and manage sensitive information.
- Work with Adobe Creator, Chromeriver, Excel, and Google teams.
- Help set up and run errands for the different events the Faculty hold weekly.